



VEDANTA COLLEGE, MUMBAI

Affiliated to
University of
Mumbai

**CALL IT A PLAN,
DON'T CALL IT A DREAM...!!**

**PROSPECTUS
2021-22**

Index

Sr.No

Title

Pg.No

1 Message from Principal's Desk 1

2 Academic Calendar 2

3 Course Structure of B.M.S. 3

4 Course Structure of B.Com. 4

5 Course Structure of B.A.F. 5

6 Course Structure of BBI 6

7 Course Structure of B.Sc.IT. 7

8 Documents Required for Admission 9

9 Admission Information 9

10 Government Scholarship 11

11 Fee Structure 14

12 Cancellation of Admission 15

13 Unfair Means & Quantum of Punishment 16

14 Scheme of Examination 19

15 General Information 21

16 General College Rules 26

From the Principal's Desk



Dear Students

Welcome to the world of knowledge and holistic development. As students of Vedanta College you are bound on a journey full of best learning experiences. It is a mission of Vedanta management to extend best of support and facilities to its students. Vedanta College continually works towards the overall development of its students. Skilling of its students as per their interest areas is our prime focus. It is our endeavour to make every student employable. We believe every youth should earn and live a life of dignity for themselves. In the pursuit, Vedanta College in collaboration with several government agencies and NGOs provides best of skilling opportunities.

The infrastructure of the college with latest technology, well equipped library, auditorium, sports turf are things which every student will look forward to. Faculty of the college are highly qualified, well experienced and exceptionally passionate towards teaching. The faculty believes in extending all support to the students in their professional and personal development. Highly supportive administrative staff will make your procedural experiences comfortable.

Knowledge is the power and light which will help you fight every misery and obstacle in life. We will help you in every way to enrich you with knowledge such that you can build the life of your dreams. Yet it will always depend upon you as a student how best you will put to your benefit all the support and facilities extended by us. Vedanta College makes no compromise on discipline and regularity, as expected from every student. To be professionally successful along with the knowledge acquired your good behaviour and commitment will be a big asset.

Wishing you The Best Of Learning Experience at Vedanta College.

Calendar of Academic Year 2021-22



EVENT	DATES (TENTATIVE)
I Term Period	21.06.21 - 30.10.21
Mid Term (Ganpati)	10.09.21 - 14.09.21
Diwali Break	31.10.21 - 20.11.21
II Term Period	21.11.21 - 02.05.22
Winter Break	25.12.21 - 01.01.22
Internal Exams - Sem I	3rd - 4th week of August 2021
Term - I Exam	3rd - 4th week of October 2021
Internal Exams - Sem II	2nd - 3rd week of February 2022
Term - II Exams	1st week of April 2022
Industrial Visit for I	Dec. 2021 or Jan 2022
Industrial Visit for II Year	Dec. 2021 or Jan 2022
Industrial Visit for III Year	Dec. 2021 or Jan 2022
pleasure Trip for Toppers	Dec. 2021 or Jan 2022
Open Book Test/ Prelim Exams	Schedule to be Announced

Calendar of Academic Year 2021-22

EVENT	DATES (TENTATIVE)
Science Exhibition	December 2021
Sports Week	16.12.21 - 21.12.22
Annual Festival	21,22,23rd December 2021
Annual Prize Distribution Day	To be announced Later

Academic Planner

EVENT	DATES (TENTATIVE)
Commencement of Lectures	FY-Sept. ; SY-June; TY-June
Last date for completion of Syllabus	FY-Dec.; SY, TY-October
Intensive Coaching & Expert Guidance Lectures	15 Days prior the exam
Prelim - I	21.09.21
Commencement of Lectures	21.11.21
Last Date for Completion of Syllabus	31st March
Campus Placement Drive	1st week of March
Intensive Coaching & Expert Guidance Lecture	31st March Onwards
Prelim- I	April, 2022

Bachelor of Management Studies(B.M.S.)

Course Structure

FYBMS

Sr. No.	<u>Semester I.</u>
1	Introduction to Financial Accounts
2	Business Law
3	Business Statistic
4	Business communication - I
5	Foundation Course - I
6	Foundation of Human Skills
7	Business Economics - I

Sr. No.	<u>Semester II</u>
1	Principles of Marketing
2	Industrial Law
3	Business Mathematics
4	Business communication - II
5	Foundation Course - II
6	Business Environment
7	Principles of Management

SYBMS

Sr. No.	<u>Semester III.</u>
1	Basics of Financial Services
2	Introduction to Cost Accounting
3	Information Technology in Business Management - I
4	Environmental Management
5	Business Planning & Entrepreneurial Management
6	Accounting for Managerial Decisions
7	Strategic Management

Sr. No.	<u>Semester IV.</u>
1	Auditing
2	Financial Institutions & Markets
3	Information Technology in Business Management - II
4	Business Economics - II
5	Business Research methods
6	Ethics & Governance
7	Product 7 Total Quality Management

TYBMS

Sr. No.	<u>Semester V.</u>
1	Investment Analysis & Portfolio Management
2	Risk Management
3	Financial Accounting
4	Direct Taxes
5	Logistics & Supply Chain Management
6	Corporate Communication & public Relation

Sr. No.	<u>Semester VI.</u>
1	Innovative Financial Services
2	Project Management
3	International Financial Management
4	Indirect Taxes
5	Operation Research
6	Project Work

Eligibility Criteria

A candidate keen to take admission for B.M.S. Degree Course should have passed Std. XIIth from the Maharashtra Board of Higher Secondary Education or its equivalent & secured not less than 45% aggregate (40% in case of Reserved Category) in the first attempt or Diploma in any Engineering discipline with two/three/four years duration after completion of S.S.C. under the Board of Technical Education, Maharashtra or its equivalent.

Duration of the Course

Duration of the Course shall be of 3 years integrated pattern.

Bachelor of Commerce (B.Com)

Course Structure

FYB.Com

Sr. No.	Semester I.
1	Accountancy & Financial Management - I
2	Commerce - I
3	Business Economics - I
4	Business communication - I
5	Foundation Course - I
6	Environmental Studies - I
7	Mathematics & Statistical Techniques - I

Sr. No.	Semester II.
1	Accountancy & Financial Management II
2	Commerce - II
3	Business Economics - II
4	Business communication - II
5	Foundation Course - II
6	Environmental Studies - II
7	Mathematical & statistical Techniques-II

SYB.Com

Sr. No.	Semester III.
1	Accountancy & Financial Management III
2	Financial Accounting & Auditing V - Introduction to Management Accounting
3	Commerce - III
4	Business Economics - III
5	Advertising - I
6	Foundation Course - III
7	Business Law- I

Sr. No.	Semester IV.
1	Accountancy & Financial Management IV
2	Financial Accounting & Auditing VI - Auditing
3	Commerce - IV
4	Business Economics - IV
5	Advertising - II
6	Foundation Course - IV
7	Business Law - II

TYB.Com

Sr. No.	Semester V.
1	Financial Accounting & Auditing VII - Financial Accounting
2	Financial Accounting & Auditing VII - Cost Accounting
3	Commerce - V
4	Business Economics - V
5	Marketing Research Paper - I
6	Direct & Indirect Taxation Paper - I

Sr. No.	Semester VI.
1	Financial Accounting & Auditing IX - Financial Accounting
2	Financial Accounting & Auditing X - Cost Accounting
3	Commerce - VI
4	Business Economics - VI
5	Marketing Research Paper - II
6	Direct & Indirect Taxation Paper - II

Eligibility Criteria

For admission into the three years integrated course of Bachelor of Commerce, a candidate must have passed Std. XII examination conducted by Maharashtra State Board of Secondary & Higher Secondary Education with the following subjects: 1]English; 2]Any one of the Modern Indian Languages or Modern Foreign Languages or any classical language or Information Technology. 3]Any three subjects from among the subjects mentioned here: i) Economics; 2) Book-Keeping & Accountancy iii)Organization of Commerce iv) Co-operation v) Geography vi) Mathematics & Statistics vii) Secretarial Practice 4] Any one optional subject carrying 100 marks. 5] Those that have passed an examination of another University/Board or Body recognized as equivalent thereto.

Duration of the Course

Duration of the Course shall be of 3 years integrated pattern.

B.Com in Accountancy & Finance(B.Com - A&F)

Course Structure

FYBAF

Sr. No.	Semester I.
1	Financial Accounting - I
2	Cost Accounting - I
3	Financial Management - I
4	Business communication - I
5	Foundation Course - I
6	Commerce - I
7	Business Economics - I

Sr. No.	Semester II.
1	Financial Accounting - II
2	Auditing - I
3	Taxation - I
4	Business communication - I
5	Foundation Course - I
6	Business Law - I
7	Business Mathematics

SYBAF

Sr. No.	Semester III.
1	Financial Accounting - III
2	Cost Accounting - II
3	Auditing - II
4	Information Technology in Accountancy - I
5	Commerce - II
6	Business Law - II
7	Business Economics - II

Sr. No.	Semester IV.
1	Financial Accounting - IV
2	Auditing - III
3	Management Accounting - I
4	Information Technology in Accountancy - II
5	Management - I
6	Business Law - III
7	Research Methodology in Accountancy & finance

TYBAF

Sr. No.	Semester V.
1	Cost Accounting - III
2	Financial Management - III
3	Taxation - IV
4	Management - II
5	Financial Accounting - V
6	Financial Accounting - VI

Sr. No.	Semester VI.
1	Cost Accounting - IV
2	Financial Management - III
3	Taxation - V
4	Economics Paper - III
5	Financial Accounting -VII
6	Project Work

Eligibility Criteria

For admission in Bachelor of Commerce (Account & Finance) Degree Course, a candidate shall have passed Std. 12th from the Maharashtra State Board of Secondary & Higher Secondary Education or its equivalent and secured not less than 45% marks in aggregate (40% aggregate in case of reserved category) in a single attempt.

Duration of the Course

Duration of the Course shall be of 3 years integrated pattern.

B.Com. In Banking And Insurance (BBI)

Course Structure

FYBBI

<u>Sr. No.</u>	<u>Semester I.</u>
1	Environment & Management of Financial Services
2	Principles of Management
3	Financial Accounting - I
4	Business communication - I
5	Foundation Course - I
6	Quantitative Methods - I
7	Business Economics - I

<u>Sr. No.</u>	<u>Semester II.</u>
1	Principles & Practices of Banking & Insurance
2	Business Law
3	Financial Accounting - II
4	Business communication - I
5	Foundation Course - I
6	Quantitative Methods - II
7	Business Economics - I

SYBBI

<u>Sr. No.</u>	<u>Semester III.</u>
1	Financial Management -I
2	Management Accounting
3	Organizational Behaviour
4	Information Technology in Banking & Insurance
5	Laws Governing Banking & Insurance
6	Financial Market
7	Taxation of Financial Services

<u>Sr. No.</u>	<u>Semester IV.</u>
1	Financial Management - II
2	Cost Accounting of Banking & Insurance
3	Entrepreneurship Management
4	Information Technology in Banking & Insurance
5	Corporate Laws & Laws Governing Capital Market
6	Universal Banking
7	Business Economics - II

<u>Sr. No.</u>	<u>Semester V.</u>
1	Financial Reporting & Analysis
2	Auditing - I
3	Strategic Management
4	Business Ethics & Corporate Governance
5	International Banking & Finance
6	Research Methodology

<u>Sr. No.</u>	<u>Semester VI.</u>
1	Security Analysis & Portfolio Management
2	Auditing - II
3	Human Resource Management
4	Marketing in Banking & Insurance
5	Central Banking
6	Project Work in Banking & Insurance

Eligibility Criteria

For admission in Bachelor of Commerce (Banking & Insurance) Degree Course, a candidate shall have passed Std. 12th from the Maharashtra State Board of Secondary & Higher Secondary Education or its equivalent and secured not less than 45% marks in aggregate (40% aggregate in case of reserved category) in a single attempt.

Duration of the Course

Duration of the Course shall be of 3 years integrated pattern.

BCom. in Banking & Insurance

R. 4295(II) - A maximum of 60 lectures per paper per semester would be conducted for duration of 50 minutes each.

R. 4298 (I) - Passing standard & Performance Grading: (THIRD YEAR BCOM in Banking & Insurance

B.Sc. Information Technology (B.Sc.IT)

Course Structure

FYB.Sc.IT

<u>Sr. No.</u>	<u>Semester I.</u>
1	Imperative Programming
2	Digital Electronics
3	Operating Systems
4	Discrete Mathematics
5	Communication Skills

<u>Sr. No.</u>	<u>Semester II.</u>
1	Object oriented Programming
2	Microprocessor Architecture
3	Web Programming
4	Numerical & Statistical Methods
5	Green Computing

SYB.Sc.IT

<u>Sr. No.</u>	<u>Semester III.</u>
1	Python Programming
2	Computer Networks
3	Data Structure
4	Applied Mathematics
5	Database Management System

<u>Sr. No.</u>	<u>Semester IV.</u>
1	Core Java
2	Software Engineering
3	Computer Oriented Statistical Technique
4	Computer Graphics & Multimedia
5	Introduction to Embedded System

TYB.Sc.IT

<u>Sr. No.</u>	<u>Semester V.</u>
1	Software Project Management
2	Internet of Things
3	Advanced Web Programming
4	Artificial Intelligence
5	Linux Administration
6	Enterprise Java
7	Next Generation Technologies
8	Project Dissertation
9	Practical

<u>Sr. No.</u>	<u>Semester VI.</u>
1	Software Quality Assurance
2	Security in Computing
3	Business Intelligence
4	Principles of Geographic Information System
5	Enterprise Networking
6	IT Service Management
7	Cyber Laws
8	Project Implementation
9	Practical

Note: THESE SUBJECTS ARE LIKELY TO BE CHANGED AS THE SYLLABUS IS UNDER REVISION.

Eligibility Criteria

For admission to the degree course in Bachelor of Science – Information technology, a candidate shall have passed 12th Std. Examination of the Maharashtra State Board of Secondary and Higher Secondary Education or equivalent with Mathematics as one of the subjects and should have secured not less than 45% marks in aggregate (40% aggregate in case of reserved category candidates). OR Candidates who have passed Diploma in Computer Engineering / Computer Technology / information Technology/ Electrical, Electronics & Video Engineering and Allied branches, Civil and Allied branches of Engineering after S.S.C. (10th std.) are eligible for direct admission to the Second Year of the B.Sc.(IT) Degree course. However, the Diploma should be recognized by the Maharashtra State Board of Technical Education or any other recognized Government body. Minimum marks required 45% aggregate for open category candidates and 40% aggregate for reserved category candidates. OR Students with Post HSC – Diploma in Computer Engineering / Computer Science / Computer Technology/ information Technology and Allied branches will be eligible for direct admission to the Second Year of the B.Sc. (I.T.) However, the Diploma should be recognized by the Maharashtra State Board of Technical Education or any other recognized Government body.

Duration of the Course

Duration of the Course shall be of 3 years integrated pattern.

College Exams for F.Y B.Sc. -IT and S.Y B.Sc. -IT Students

Credit Based Semester System Scheme for Examination

The performance of the learner will be evaluated in four Components.

Component – I: Internal Assessment (Theory) 25 marks

Component – II: External (Semester End Examination) (Theory) 75 marks

Component - III: Internal Assessment (Practical) 20 marks

Component – IV: External Examination (Semester End) (Practical) 30 marks

Scheme of Examination [THIRD YEAR B.Sc. (IT)]

I. Theory paper Max Marks = 100

II. Practical/Tutorial = 50 (25 marks internal assessment and 25 marks external assessment in case of practical and 50 marks internal assessment in case of tutorial)

III. In case of tutorials, minimums of 5 problems have to be assigned, each for 10 marks.

IV. Semester six has a project work of 250 marks. The assessment of the project work is as under:

A. 2 Presentations of 50 marks each during the semester (Total 100 marks)

B. At the end of the semester, assessment will be as follows:

- 1. For the report 50 marks**
- 2. Presentation 50 marks**
- 3. Viva 50 marks Total 150 marks.**

Documents Required for Admission
(Degree College)

List of Documents	Open Category	Caste Category [SC/ST/NT/VJNT/OBC/SBC]
Original Mark Sheet of H.S.C. & Leaving Certificate along with two self-attested photocopies	Yes	Yes
Two photocopies of Mark sheet of FY [Sem I & II] for SY admission & photocopies of Mark sheet of FY [Sem I & II] and SY [Sem III & IV] for TY admission	Yes	Yes
Two recent passport size color photographs	Yes	Yes
Address Proof (photo copy of Ration Card/Electricity Bill/Telephone Bill/Passport/Driving License/ Aadhar Card) any one	Yes	Yes
One Photocopy of Caste Certificates		Yes
One Photocopy of Non-creamy layer Certificate		Yes
Photo Copy of Income Certificate		Yes
Photo Copy of Aadhar Card	Yes	Yes
Photo Copy of Ration Card	Yes	Yes
Photo Copy Bank Passbook	Yes	Yes
Physically challenged candidates should produce the relevant certificate from competent authority	Yes	Yes

Note: - F.Y. and S.Y. students are here by informed to surrender old identity cards at the time of admission

Admission Information

- Application for admission to the College be made on the prescribed printed form. The form must be accompanied by: (N.B..No..form will be accepted without the necessary accompaniments and two passport size photographs.)
- Transfer Certificate and Mark-Sheet of the last examination passed, with two true copies if coming from a college affiliated to the Mumbai University/Maharashtra Board.
- Transfer Certificate, Migration Certificate, Passing Certificate and Mark-sheet of the last examination, with two true copies if coming from a college affiliated to any other Board/University.
- Students coming from any other Board/University should submit the Provisional Eligibility Certificate from the University of Mumbai.
- FY Class students MUST fill up the ENROLMENT FORM of UNIVERSITY OF MUMBAI before the due date, that shall be announced by the college office through the circular on Notice Board, in due course of time. Last date of accepting the enrolment forms by college office, is 16th August and by University of Mumbai is 31st August Students who fail to fill up the Enrolment form; their admission will be treated as cancelled without any notice to such students.
- Students who are granted admission must pay fees on the same day, failing which they will have NO CLAIM to the seat.

- **A student once admitted has to pay the fees for the whole year even if he/she subsequently leaves the college, or if his/her name is struck off the college roll.**
- **Leaving Certificate of the previous school or Transference Certificate of the previous college will be required from each student wishing to join the college along with Digital Transfer Certificate is necessary. It can be called for through the college authorities, if it has not been submitted at the time of admission. BUT THE SUBMISSION OF NO OBJECTION CERTIFICATE FROM THE PREVIOUS COLLEGE IS ESSENTIAL AT THE TIME OF SEEKING ADISSION.**
- **In the cases of the students where the Eligibility Certificate is required, shall be admitted to the college only provisionally and at his/her own risk. Such students must submit the provisional eligibility certificate at the time of admission and confirmation of eligibility must be provided on or before 15th October. Otherwise their admission shall be treated as cancelled. As per University of Mumbai Circular No Eligibility (Patrata/7017/2007 dated 1st October 2007. Students from the States, other than Maharashtra, seeking admissions in this college, are hereby informed that they will not be issued any official documents i.e. Mark sheet, School leaving certificate, Passing certificate or any other certificate / document, unless the concerned Board/ University of their state issues the verification certificate to the concerned students. The roll number to each student will be given on admission. The roll number once allotted will not be changed during the year.**
- **Students should get receipt of every payment they make in the office. No complaint will be entertained if the corresponding receipt is not produced.**
- **STUDENTS COMING FROM OUTSIDE STATE OF MAHARASHTRA AND OTHER UNIVERSITY (OTHER THAN MUMBAI UNIV./BOARD) FOR ADMISSION they must submit following certificates within one month after the admission with three attested Photocopies of Migration Certificate, Passing Certificate, Statement of Marks, Except Migration other certificates shall be returned in the month of March.**
- **Application for refund of college deposits must be made on the prescribed form accompanied by the relevant deposit receipts within one year of applicant ceasing to be a regular student of the college, failing which the college deposits will be forfeited. The period of one year will be counted from the last date of term, last attended by the applicant or in case of the student leaving the college with the permission of the Principal during the course; from the date he/she is permitted to leave the college. A fees receipt and Identity Card must be produced while applying for refund of fees or college deposits. A penalty of Rs.50/- will be levied for each receipt lost by the student and consequently not attached to the application for withdrawal of the deposits. Refund of College Deposits will be in the form of A/c. Payee Cheque in the student's name only.**
- **Students seeking Admission at S.Y./T.Y. B.Com, .B.Sc., BMS from other colleges (Affiliated to Mumbai University) are required to bring NOC stating confirmation of Enrollment/ Eligibility No date and Academic Year with their Permanent Registration Number (PAN) generated through E-Suvidha**

Government Scholarship

Scholarship / Freeship Name	Eligibility	Documents Required
Freeship to OBC/VJNT/SBC	Students whose parents income is above 1 lacs are eligible. Concession is applicable upto 2nd child	10th & 12th Marksheet Xerox Copy Leaving Certificate Attested photocopy of Student Caste certificate. Attested photocopy of Father Income Certificated certificate. Student Domicile Certificate Student Adharcard link with Mobile Number Compulsory Ration Card Non Creamy layer Certificate Bank Account (Pass Book) link with Mobile Number Compulsory
Students belongs to SC. OBC/JNT/SBC Category are required to apply online on the website: https://www.mahadbt.gov.in And submit the hard copy of the form in the office on or before 30th Nov. failing which they have to pay the full fees.		
Government of India Post Matric Scholarship to SC / ST	Students whose parent's income is up to 2, 00,000 are eligible. Concession is application up to 2nd Child.	10th & 12th Marksheet Xerox Copy Leaving Certificate Attested photocopy of Student Caste certificate. Attested photocopy of Father Income Certificated certificate. Student Domicile Certificate Student Adharcard link with Mobile Number Compulsory Ration Card Non Creamy layer Certificate Bank Account (Pass Book) link with Mobile Number Compulsory
Students belong to SC/OBC/VJNT/SBC Category are required to apply online on the website: https://www.mahadbt.gov.in and submit the hard copy of the form in the office on or before 30th Nov failing which they have to pay full fees.		
Students belongs to ST Category are required to apply online on the website: https://www.mahadbt.gov.in and submit the hard copy of the form in the office on or before 30th Nov failing which they have to pay full fees.		
Government of India Post Metric Scholarship to OBC/VJNT/SBC	Students whose parent's income is up to 2, 00,000 are eligible. Concession is application up to 2nd Child.	Attested Photocopy of Mark sheet of last 3 years. 10th & 12th Marksheet Xerox Copy Leaving Certificate Attested photocopy of Student Caste certificate. Attested photocopy of Father Income Certificated certificate. Student Domicile Certificate Student Adharcard link with Mobile Number Compulsory Ration Card Non Creamy layer Certificate Bank Account (Pass Book) link with Mobile Number Compulsory

Freeship to SC / ST	Students whose parents income above 2, 00,000 are eligible. Concession is applicable up to 2nd Child.	Attested Photocopy of Mark sheet of last three years. 10th & 12th Marksheet Xerox Copy Leaving Certificate Attested photocopy of Student Caste certificate. Attested photocopy of Father Income Certificated certificate. Student Domicile Certificate Student Adharcard link with Mobile Number Ration Card Non Creamy layer Certificate Bank Account (Pass Book) link with Mobile Number Compulsory
Post matric Minority Scholarship to Muslim/Christian/Buddhist/ Parsi/ Sikh	Those students who have secured 50% and above mark in previous examination and whose parents income is upto 2 lacs are eligible.	Attested photocopy of Mark sheet. Attested Photocopy of Ration Card. Attested Photocopy of Bank Pass book of student. Attested Photocopy of Aadhar Card. Self-Declared income certificate in original.
Students are required to apply online on the website: http://www.momasholarship.gov.in/ and submit the hard copy of the form in the office on or before as notified on the website		
PTC/SST/NTW/ Ex-Servicemen Freeship	Students who are ward of Primary Teacher, Secondary Teacher, Non-Teaching Staff and Ex-service Men are eligible for Freeship. Concession is applicable upto 2nd Child.	Prescribed Application Form duly filled in and signed by the Principal / Headmaster/ Headmistress of the college/school and countersigned by Block Development officer in case of Children of Primary Teacher along with following Documents: Two attested Photocopies of Marksheet. Two Attested Photocopies of Fee Receipt. Two attested photocopies of Ration Card. Two Attested photocopies of Aadhar Card.
Offline		
State Government Open Merit Scholarship (Fresh Award)	Those students who have secured 85% above marks in SSC Examination	Prescribed application Form duly filled along with following documents: Attested Photocopy of SSC Marksheet Attested Photocopy of Ration Card Attested Photocopy of Aadhar Card
State Government open merit Scholarship (Renewal)	Student can apply for renewal of Scholarship in 12th	Prescribed Progress Report Form duly filled along with following documents: Attested Photocopy of previous year Mark sheets Attested Photocopy of Ration Card Attested Photocopy of Aadhar Card
*National Merit Scholarship	Those Students who have secured 1st/2nd Rank at School/College Level are Eligible	Prescribed Application Form duly filled along with following documents: Attested Photocopy of Previous Mark sheets Attested Photocopy of Ration Card Attested Photocopy of Aadhar Card

<p>*Physical handicapped Scholarship</p>	<p>Students Should open account in TDC Bank</p>	<p>Attested Photocopy of Handicapped Certificate Attested Photocopy of Ration Card Attested Photocopy of Aadhar card Attested Photocopy of Mark sheets Attested Photocopy of Thane District Co-operative Bank Pass Book</p>
---	--	--

*** These Points are for Student Information Only Free ship is provided only in aided college**



FEES STRUCTURE OF A.Y. 2021-22

Bachelor of Science(Information Technology) [BScIT]

Class	Gross Fee	Open	ST/NT/VJNT/SBC	OBC	SC
FY	24270	14200	14200	14200	2435
SY	24150	21725	21725	21725	2435
TY	23150	20835	20835	20835	435

Bachelor of Management Studies [BMS]

Class	Gross Fee	Open	ST/NT/VJNT/SBC	OBC	SC
FY	18370	14200	14200	14200	2435
SY	17750	15975	15975	15975	2435
TY	15750	14175	14175	14175	435

Bachelor of Commerce [B.Com.]

Class	Gross Fee	Open	ST/NT/VJNT/SBC	OBC	SC
FY	7970	5400	2435	4000	2435
SY	7350	6615	2435	5675	2435
TY	6150	5535	435	3075	435

Bachelor of Commerce (Accounting & Finance) [BCom(A&F)]

Class	Gross Fee	Open	ST/NT/VJNT/SBC	OBC	SC
FY	18670	14200	2435	7000	2435
SY	18050	16245	2435	11025	2435
TY	15650	14085	435	7825	435

Bachelor of Commerce(Banking & Insurance) [BCom(B&I)]

Class	Gross Fee	Open	ST/NT/VJNT/SBC	OBC	SC
FY	19670	14200	14200	14200	2435
SY	17650	15885	15885	15885	2435
TY	17650	14085	14085	14085	435

Cancellation of Admission

Refund of Fees (Aided and Self-Financing Courses)

O.2859: Refund of Tuition, Development and all other fees after cancellation of admissions:

The candidates who have taken admission in under graduate courses in Govt. colleges, in Govt. aided and unaided courses conducted by affiliated colleges, and recognized institutions may request for refund of fees after applying in writing for cancellation of their admission to the course. The refund fees as applicable shall be made on or before 30th day after the date of cancellation and thereafter, the percentage of fee for the course shall be refunded to the candidate after deducting charges as follows:

Table – 1: Fee Deduction on Cancellation of Admission Period and Percentage of Deduction Charges

	1	2	3	4	5	6
	Prior to Commencement of Academic Term and Instruction of the Course	Upto 20 days after the commencement of Academic Term of the Course	From 21st day upto 50 days after the commencement of Academic Term of the Course	From 51st day upto 80 days after the commencement of Academic Term of the Course or 31st Aug. Whichever is earlier	From 1st to 30th September	After September 30th
Deduction Charges	Rs.500/- Lump Sum	20% of the Total Amount of Fees	30% of the Total Amount of Fees	50% of the Total Amount of Fees	60% of the Total Amount of Fees	100% of the Total Amount of Fees

Note:

The total amount to be considered for refunding fees from the commencement of the academic term of the course includes the following:

- I. All the fee items chargeable for one year are as per the University circulars for different faculties (excluding the courses for which the total amount is fixed by other competent authorities).
- II. The fee charged towards group insurance and all fee components to be paid as University share (including Vice-Chancellor fund, University fee for sports and cultural activities, E-charge, disaster management fund, exam fee and enrolment fee) are non-refundable if payment is by the college prior to the date of cancellation.
- III. The Fee collected for identity card and library card, admission form and prospectus, enrollment and any other course specific fee are not refundable after the commencement of the academic term.
- IV. All refundable deposits (Laboratory, Caution Money and Library etc.) shall be returned at the time of cancellation of admission.

Provided that the admissions are made through a centralized procedure for professional and or any other courses by other competent authorities, the Refundable Rules are applicable as specified by such authorities (as per the rules of relevant agencies) for the first year admission. In case of admission to subsequent years of the course, O.2859 is applicable for cancellation of admission.

Furthermore, this refund rule is concurrent with the rules and guidelines of other professional statutory bodies appointed for admission for the relevant courses.

O.2859-A & O.2859-B have been replaced and the amended O.2859 related to the refund of tuition fees, development and all other fees after cancellation of admission for the under graduation courses has been brought into force with effect from the academic year 2008-09.

Refund Deposit:

Application for the refund of deposits must be made between 1st September to 30th September and 1st February to 28th February of the year, when applicant ceases to be a student of the college, failing which the deposit will be forfeited.

Broad Categories of Unfair Means & Quantum of Punishment

The students should refrain from adopting unfair means during College/ University Examinations, as it leads to debarring culprit student from 1 to 5 additional examinations if they adopt any unfair means.

Broad Categories of Unfair Means Resorted to by Students at the University/ College / Institution Examinations and the Quantum of Punishment for each Category thereof:

Padhta Bharat. Badhta Bharat.

Sr.No	Nature of Malpractice	Quantum of punishment
01	Possession of copying material	
A]	Possession of copying material in physical form i.e. written paper/any other object a) Possession of copying material, and acceptance of the same by the examinee but having not used the material. b) Actual copying from the copying material. c) Found having written on palms or on the body or on the clothes while in the examination.	Minimum punishment of performance for that particular subject to be made null & void. Else, annulment of the performance at that College/University examination in full* if deemed fit by unfair means committee.(1+0) Annulment of the performance of the student at that College/University examination in full plus exclusion from one additional College/University examination (1+1) Annulment of the performance of the student at that College/University examination in full.(1+0)
B]	a) Possession of copying material in any Electronic form (mobile phones, Smart Watch, Programmable calculator etc.) but not copied from it. b) Possession of copying material in any Electronic form (mobile phones / Programmable Calculators etc) and copied from it.	Annulment of the performance of the student at that College/University examination in full.(1+0) Annulment of the performance of the student at that College/University examination in full.(1+0) Annulment of the performance of the student at that College/University examination in full plus exclusion of the student from two additional College/University examinations (1+2)

02	Possession of another student's answer book	Annulment of the performance of the student at that College/University examination in full plus exclusion of the student from one additional College /University examination (1+1) (Both the Students)
03	Possession of another student's answer book +actual evidence of copying there from.	Annulment of the performance of the student at that College/University examination in full plus exclusion of the student from College/University examination for two additional examinations for both students. (1+2)
04	Mutual/Mass Copying	Annulment of the performance of the student at that College/University examination in full plus exclusion of the students from College/University examination for two additional examinations. (1+2)
05	Possession of the copying material. Attempt to destroy the evidence by the examinee.	Annulment of the performance of the student at that College/University examination in full plus exclusion of the student from College/ University examination for two additional examinations. (1+2) Both students to be punished. For the student
06	Having copied form the answer book of another examinee. or Having allowed another examinee to copy from his/her answer book	who has copied :- Annulment of the performance of the student at that College/University examination in full plus exclusion of the student from one additional College/University examination (1+1) For the student who has allowed another student to copy from his /her own answer book:- The SGPI of such student may be reduced by 0.1.
07	Report of the officer in charge of having resorted to unfair means, Denial by the examinee the ownership of copying material and stating that same has been found in his/her near vicinity or thrown to him/her or dropped near him/her by someone else. On verification found as not copied	The performance of the student at that particular subject null and void plus additional punishment by unfair means committee if deemed fit. Such as: - Any academic work of 20 to 40 hours to be completed within two to four weeks respectively.
08	Report of the officer in charge of having resorted to unfair means. Denial by the examinee the ownership of the copying material and stating the same has been found in his/her near vicinity or thrown to him/her or dropped near him/her by someone else. On verification found as copied.	Annulment of the performance of the student at that College/University examination in full plus exclusion of the student from one additional College/University examination (1+1)

09	<p>a). Smuggling-out or smuggling in of answer book/s as copying material</p> <p>b). Smuggling-in of written answer book based on the question paper set at the examination.</p> <p>c) Smuggling in of written answer-book/ Supplement and forging signature of the invigilator thereon.</p>	<p>Annulment of the performance of the student at that College/University examination in full plus exclusion of the student form College/University examination for two additional examinations. (1+2)</p> <p>Annulment of the performance of the student at that College/University examination in full plus exclusion of the student form College/University examination for three additional examinations. (1+3)</p> <p>Annulment of the performance of the student at that College/University examination in full plus exclusion of the student form College/University examination for four additional examinations. (1+4)</p>
10	<p>Insertion of currency note to bribe or attempting to bribe any of the person/s connected with the conduct of examinations.</p>	<p>Annulment of the performance of the student at that College/University examination in full plus exclusion of the student form College/University examination for four additional examinations. (1+4)</p>
11	<p>Revealing identity in any form in the answer written or in any other part of the answer book by the student at the College/University examinations.</p>	<p>Annulment of the performance of the student at the College/University examination in full (1)</p>
12	<p>Possession of copying material relating to two different papers/subjects, Found having copied in only one paper/ subject.</p>	<p>Annulment of the performance of the student at that College/University examination in full plus exclusion of the student form College/University</p>
13	<p>Possession of copying material relating to two different papers/subjects and having made copy in both the papers/subjects.</p>	<p>Annulment of the performance of the student at that College/University examination in full plus exclusion of the student from College/University examination for two additional examinations.(1+2)</p>
14	<p>After providing second and subsequent answer book, found in possession of copying material relating to subject but not used for copying,</p>	<p>Annulment of the performance of the student at that College/University examination in full plus exclusion of the student from College/University examination for one additional examination.(1+1)</p>
15	<p>After providing second and subsequent answer books, found in possession of copying material and used for copying.</p>	<p>Annulment of the performance of the student at that College/University examination in full plus exclusion of the student from College/University examination for two additional examinations. (1+2)</p>
16	<p>Using obscene Language/Violence, threat at the examination centre by a student at the College/University examination to invigilator /chief conductor/senior supervisor person/s concerned with examination.</p>	<p>Annulment of the performance of the student at that College/University examination in full plus exclusion of the student from College/University examination for four additional examinations. (1+4)</p>

17	Impersonation at the College/University examination.	Annulment of the performance of the student at that College/University examination in full plus exclusion of the student from College/University examination for four additional examinations. (1+4)
18	If on previous occasion a disciplinary action was taken against a student for malpractice used at examination/and he/ she is caught again for malpractices used at the examinations.	Annulment of the performance of the student at that College/University examination in full plus exclusion of the student from College/University examination for four additional examinations. (1+4)
19	Practical / Dissertation / Project Report Examination	Student involved in malpractices at Practical/ dissertation/Project Report examinations shall be dealt with by the committee as per punishment provided for the theory examinations.
20	All other malpractices not covered in the aforesaid categories.	Annulment of the performance of the student at the College/University examination in full (1) and severe punishment given by Unfair means committee depending upon the gravity of offence.

SHIKSHA

Scheme of Examination

Rules for Credit Based Semester Grading System (CBS GS)
(F.Y. / S.Y. /T.Y. -B.Com /B .Sc (Comp & IT) Semester I/II/III/IV/V/VI)

The performance of the learners shall be evaluated in two components:

- 1) Internal Assessment - 25% marks by way of continuous evaluation**
- 2) Semester End Exam - 75% marks by way of conducting the theory examination**

Additional Examination of Semester End Exam will be conducted 20 days after the declaration of the results but not later than 40 days. Additional Examination shall be conducted on Medical grounds /failures or representing College/University in Sports/Cultural activities/ NCC, NSS/Extension activities conducted by recognized bodies / competent authorities and any other reason which is considered valid under exceptional circumstances and to the satisfaction of the Principal, is eligible to appear for the Additional Semester End External Examination.

A learner who does not appear for both the Internal Assessment and Semester End Exam shall not be allowed/ eligible to appear for Additional Semester Exam.

Standard of Passing

To pass a course, a learner must score total 40 out of 100 marks with minimum 10 marks out of 25 in the Internal Assessment and minimum 30 marks out of 75 in the Semester End Exam. For practical courses a learner is required to score 40% marks in each semester.

Rules for ATKT for Arts and Commerce:

- A learner shall be allowed to keep term for Semester II irrespective of heads of failure in Semester-I.
- A learner shall be allowed to keep term for Semester-III, if he/she passes each of Semester-I and Semester-II

OR

A learner who fails in not more than four courses of Semester-I and Semester-II taken together with not more than two courses each in Semester I & II.

- A learner shall be allowed to keep terms for Semester IV irrespective of number of heads of failure in Semester III. However, the learner shall pass each course of Semester I and Semester II in order to keep terms for Semester V.
- A learner shall be allowed to keep terms for Semester VI irrespective of number of heads failure in the Semester V. however; the learner shall pass each course of Semester III and Semester IV in order to appear for Semester VI.
- The result of Semester VI shall be kept in reserve till the learner passes Semester I, Semester II, Semester III, Semester IV and Semester V.

Rules for ATKT for Arts and Commerce:

- A learner shall be allowed to keep terms for Semester -II irrespective of grades obtained in each courses of Semester-1.
- A learner shall be allowed to keep terms for Semester III if he / she passes (grade 'E' or above in each course) each of Semester I and Semester II

OR

He/she fails in not more than three courses, in each of Semester I and Semester II

- A learner shall be allowed to keep terms for Semester IV irrespective of number of heads of failure in Semester III. However, the learner shall pass each course of Semester I and Semester II in order to keep terms for Semester V.
- A learner shall be allowed to keep terms for Semester VI irrespective of number of heads failure in the Semester V. however; the learner shall pass each course of Semester III and Semester IV in order to appear for Semester VI.
- The result of Semester VI shall be kept in reserve till the learner passes Semester I, Semester II, Semester III, Semester IV and Semester V.

Rules and Procedure for providing Photo/Xerox copy/ies of assessed answer-book/s

- The Facility of obtaining Photo/Xerox copy/ies of assessed and/or moderated answer book/s by the examinee is extended with a view to bring transparency in the examinations system and its ensure its credibility.
- This facility, thus provided, shall be for theory papers only of all the examinations conducted by the University in the current session.
- Under these rules applying for Photo/Xerox copy/ies of answer-books shall not be permitted in respect of:
 - a. The scripts of practical examination / sessional work / project work / dissertation / internal assessment / term work (including theory part) and in a Viva voce / oral / practical examinations. However within seven (07) working days from the date of declaration of the results or on issue of the statement of marks by the college the candidate shall be allowed to apply in the prescribed format for the head wise internal split of his marks obtained at such examinations along with payment of non-refundable fee of Rs.100/ by cash or D.D. drawn in favor of the Principal of the respective college to which the candidate has registered for the said course ; and the provision of Rule 10 to Rule 24 shall be applicable mutatis mutandis, to the extent they shall be applicable, for supply of the head wise internal split of the marks, except that of apply for revaluation .
- The Photo/Xerox copy/is shall be sought by submission of application in the prescribed form along with the non-refundable fee of Rs. 100/- per answer book by the examinee. The said fee shall be remitted by cash or D.D. drawn in favors of the Principal of respective colleges to which the candidate belongs or through which the candidate has submitted the examination form. The examinees belonging to the reserved categories shall be granted 50% concession in fee.
- The prescribed application form for obtaining Photo/Xerox copy/ies of answer book shall have to filled and signed by the applicant examinee only and shall be submitted to the respective college to which the candidate belongs or through which the candidate has submitted the examination form within seven (07) working days from the date of the declaration of result of the examination or receipt of the statement of marks by the college/institute whichever is later. Incomplete application forms shall be rejected without assigning any reason whatsoever and the fees paid along with the application form neither shall be refunded nor will any presentation be entertained.

Note

- a) It will be the responsibility of the college to distribute the statement of marks immediately on receipt from the University.
- b) It will also be the responsibility of the student to collect the statement of marks from the College and apply for photo/Xerox copies or / and revaluation within stipulated time.
- c) No application after the due date will be entertained on any ground whatsoever.

- **The Principal of the College or Head of Department will publish the last date of submission of application for photocopy of each examination on the notice board.**

Under ordinance No. 119,120,125 of the University of Mumbai, a learner is required to attend minimum 75% of the lectures in each subject and concerned practical's during the academic year, failing which he/she shall render himself/herself liable for cancellation of term, and be debarred from appearing in final examinations.

As per Circular No 4077 of 2008 of the University of Mumbai, Visually and Partially Visually Impaired Students, Physically Challenged Students and Students affected by Cerebral Palsy are permitted a Writer for their examinations, and will also be provided Extra Time for completion of their papers.

As per the University of Mumbai Circular No CERT/CONV/1058 of 2008, students who "intend to apply for duplicate copies of their statements of marks, certificates of passing, degree certificates as well as special certificates have to produce an affidavit on a Non Judicial Stamp Paper of Rs 50/- made in that behalf before the Metropolitan Magistrate or a Notary appointed by the Government to that effect, the Reason for issue of the duplicate copy of the aforesaid documents mentioning therein so also, the First Information Report(FIR) registered in the Police Station for the reasons what so ever, i.e. Loss, Damage of the same etc to check the misuse of the aforesaid documents. On completion of these formalities and payment of necessary fees, the required duplicate certificates will be issued to the concerned students".

General Information

Remedial Course

Remedial courses can be made available as per the requirement of academically weaker students as well as for those from vernacular medium to help them cope up with their studies.

Holidays

College will remain closed on Sundays and all public holidays as declared by the Government of Maharashtra and on such other days as the Principal declare from time to time.

Granting of Terms

The college will grant terms on the basis of:

- a. 75% attendance in lectures and in practical in each term/ each subject is must.
- b. According to the university rules attendance for lectures, practical and tutorials is compulsory. The minimum attendance required for granting the term is three fourth of the days on which lectures, practical and tutorials are conducted.

Attendance

Attendance will be condoned on medical grounds by 10% (a student must keep minimum 65% attendance) provided it is substantiated with relevant medical certificate within a week of getting the fitness certificate. Parents/ Guardian are requested to check their ward's attendance from the college. They are requested to attend the parents meeting held by the college and follow up their ward's progress.

Padhta Bharat. Badhta Bharat.

Railway / Bus Concession

All students are eligible to avail concession for railway / bus journeys between the station near to the place of their residence and the college, and for journeys to their place of permanent residence (as declared in their application form for admission) during vacations. Students are required to enter their local and permanent address correctly in the admission form to facilitate the issue of railway / bus concession order. The student may be required to produce documentary evidence of his/her residential address, if necessary.

Students Council

- Nomination of all members for student's council will be held as per the rules prescribed by the University and on the dates announced.
- The student's council shall consist of the following:
 - a. One student from each class, who has shown academic merit at the examination held in the preceding year and who is engaged in full time studies in the college and is nominated by the Principal.
 - b. One student from each activity, who has shown outstanding performance and is nominated by the principal viz.
 1. Sports
 2. National Service Scheme and Adult Education
 3. Cultural Activities
 - c. Two girl students nominated by the Principal.

- The student members of the student's council shall elect from amongst themselves, the secretary of their council and his/her name will be sent to the Students Council of the University.
- All the members of the Students Council shall help the Principal in maintaining order and discipline in the college.
- The students in general and at the time of college functions in particular, shall not misuse their position to be irregular in attending lectures, practical or any other way harm the interest of the institution.

Identity Card

No duplicate Identity Card will be issued in any circumstances unless approved by the authority. The loss of Identity Card should be immediately reported to the Principal/Coordinator along with a detailed written explanation of the circumstance in which the Identity card was lost. The Principal may issue an Identity card after considering the propriety of the concerned student. Serious disciplinary action will be taken against students for missing the Identity Card. The student will be charged Rs. 50/- for duplicate Identity Card.

LIBRARY INFORMATION

- Every student must possess his/her library card while making use of the Library and produce the same to the Library Staff on entering the Library.
- Complete Silence must be maintained in the Library. Any student who is found causing any sort of disturbance (talking, discussing etc.) in the Library is liable to be debarred from the Library facilities by the Librarian.
- Students who want to borrow books for home reading will have to pay for a membership on the prescribed form. They will have to pay deposit Rs. 300/- (subject to revision). A Reader's Ticket will be issued to students against the receipt of deposit. At a time, one book will be issued against one Reader's Ticket for a specific number of days only and on the days specified for each stream/faculty from time to time.
- Students can get any book i.e. textbook, reference books, reference sources for reading in the reading room against his/her Library Card. If the book has been taken without the permission of the Librarian, a fine of Rs. 50/- will be charged and no book will be issued to the student in future.
- Books for overnight reading will be issued only after 3.00 p.m. and the same must returned before 9.30 a.m. next day. A fine of Rs. 5/- per book will be charged, if overnight books are returned before 9.30 a.m.
- Students can borrow novels on a separate card i.e. Novel Card.
- Newspapers and Periodicals are issued against Library cards for reading in the Reading Room. Boundvolumes of journals will be issued for current reading only.
- When books are issued, students should check the pages of the issued books and if pages are found missing, they should report the same to the Librarian before leaving the counter. On returning the books, if pages are found missing, the last borrower of the book shall be held accountable for the missing pages and shall accordingly be fined.
- Students are required to handle books and reading material very carefully. Marking library books with pencil or ink, tearing the pages or spoiling the same in any other way will be viewed very seriously. In such a case, the last reader will be held the responsible unless the student shows the Librarian at the time of issue that the book had been previously marked or damaged. In the event of damage of any kind, the last reader will be liable to compensate for damage. Books will have to be replaced and an addition cost of Rs.10/- will have to be paid as processing charges.

- In case a Reader loses a book, he/she should replace the book. In case the book cannot be replaced, the current price of the book and an additional charged of Rs. 10/- as processing charges will have to be paid.
- Membership card is non-transferable. Student must not lend their Readers Ticket to any other student to borrow books from the Library. Library facilities will be suspended for students misusing the cards.
- The college Leaving Certificate or Transfer Certificate will be issued to student only after he/she has returned all the Library books.
- Student of S.Y. and T.Y. should renew their Reader's Ticket before 31st of July of each Academic Year. If they fail to do so, they will have to pay a fine of Rs. 5/- per day.
- Student of F.Y. should get their Reader's Ticket issued before 31st August of each Academic Year. No Reader's Ticket will be issued to any student after this due date. However, only in special cases or under genuine circumstances the Reader's ticket will be issued to the students after obtaining the Principal's permission, and the Student will have to pay a fine of Rs. 50/-.
- In case a student loses his/her Reader's Ticket then the student should apply for a Duplicate card on the prescribed form available at the Library Counter. Rs.50/- will be charged as fine for issuing the Duplicate Reader's Ticket.
- Students are strictly prohibited to use their cell phones in the Library. If caught, the cell phone will be confiscated for a week or a fine of Rs.500/- levied or both.

Suggestion Scheme

“A participatory tool for organization excellence”

A suggestion box for students has been installed in the Library for receiving suggestions for improvement of the college on all fronts-academics, curricular & co-curricular, administrative and other matters. For parents and visitors, the suggestions box is installed outside the office on the ground floor. They can also provide suggestions for improvement.

Anti – Ragging Squad

Students indulging into ragging shall be strictly dealt with by the “ANTI RAGGING SQUAD” of the college. The members of the squad include the senior teachers.

Sports & Gymkhana

The college has a large play ground where it provides facilities for conducting various sports event like Cricket, Football, Volleyball, Kabaddi, Carom and Chess and also participates in Inter-collegiate competitions organized by University of Mumbai & other colleges. The college has set up gym facilities for the students in the gymkhana itself. The College also organizes Inter-collegiate tournaments in some events.

Rules for College Gymkhana

- Gymkhana facilities are available only to the bonafide students of the college. No outsider will be allowed to play in the college gymkhana.
- No student shall be permitted to use the gymkhana facilities without proper Identity card.
- The gymkhana facilities will be available to the students on working days.
- No student will be permitted to play in the gymkhana at the time when his/her lectures or practicals are going on.
- 1.The gymkhana facilities shall not be provided during the examination period.

- **Student should not create any nuisance in gymkhana by the action which may obstruct the lectures and other work in the college.**
- **Students who are selected for tournaments should not remain absent from participation and practice. In case a player remains absent, he/she must seek prior permission from the sports in-charge.**
- **It is compulsory for the selected players to attend the coaching, if any, for various games and sports regularly, failing to which he/she may be dropped from the team.**
- **Indiscipline in the team will not be tolerated.**
- **Students who do not make judicious use of sports equipment's may be deprived of gymkhana facilities.**
- **Any loss or breakage of the gymkhana equipment's at the hand of students will have to be made good by the student concerned.**
- **In view of the preparation for the final examination, all the gymkhana activities shall be closed at the end of January.**
- **Smoking is strictly prohibited in gymkhana.**
- **If a student is guilty for not abiding any gymkhana rules, he/she may be deprived of gymkhana facilities.**



VEDANTA
SHIKSHA
Padhta Bharat. Badhta Bharat.

General College Rules

- Every student must obtain on admission the Identity Card which must have his/her photograph duly attested and present it for inspection on demand.
- Every student is required to maintain a minimum of 75% attendance in each term in each subject failing which the college authorities may not allow the student to appear at the final examination, as per University Norms.
- Students must not loiter in the College premises while the classes are going on.
- In case of illness, the Principal should be informed by the parents personally or in writing.
- Smoking is strictly prohibited in the college premises.
- Students are required to maintain strict discipline and orderly conduct and refrain from engaging themselves in any kind of unruly behavior.
- No Society or Association shall be formed in the College and no person invited to address a meeting without Principal's prior permission.
- No student shall collect any money or contribution for picnic, trip, and educational visit to some place, get together, study notes, charity or any other activity without prior sanction from the Principal.
- Students are expected to take proper care of college property and help in keeping the premises clean. Damaging college property e.g. disfiguring walls, doors, fittings, or breaking furniture, misuse of A.C. etc. will be considered as a breach of discipline and the guilty will be duly punished.
- Students should not leave their books valuable and other belongings in the classroom.
- The college is not responsible for loss of property. However students may make a claim for lost property at the Office.
- Students applying for certificates, testimonials etc. and those requiring the Principal's signature on any kind of documents or application, should first contact the college office. Students should not bring any paper, directly to the Principal for his/her signature.
- If, for any reason, the continuance of student in the College, is in the opinion of the Principal, detrimental to the best interest of the College, the Principal may ask such a student to leave the college without assigning reason for his/her decision.
- Students joining the College are bound by the rules and regulations of the college.
- Insubordination and abusive language or misconduct on the part of a student are sufficient reasons for his/her suspension or dismissal.
- Students receiving Government or College Scholarships or any remission in fees must note that the grant and continuance thereof are subject to good behavior, regular attendance and satisfactory progress and good results at the college and board examinations.
- Students using unfair means at examinations will not be readmitted to the College.
- It is the responsibility of the students to read the notice boards regularly for important announcement made by the College from time to time. They will not be excused or be given any concession on grounds of ignorance.
- Matters not covered by the existing rules will be at the absolute discretion of the Principal.
- Use of cell phones is strictly prohibited in the college premises. Students found using cell phone, will be fined and their cell phones will be confiscated.

